

Deuel School District Improvement/Progress Report Form

Principle: 4 – Procedural Safeguards				
Present levels: (Statement of present levels of performance that resulted in area of non-compliance) Consent was not obtained for evaluations administered to students in 4 files reviewed. For example, an adaptive behavior evaluation was administered but was not included on the prior notice/consent signed by the parent. A transition evaluation was administered and was not included on the prior notice/consent sent to parents.				
Desired Outcome(s): Through systemic change, the district/agency will achieve these results for students with disabilities and their families. Parents will be fully informed in their native language or another mode of communication (if necessary) of all information relevant to the activity for which consent is sought.				
Measurable Goal: The district/agency determines what goals are appropriate given the areas of difficulty. There must be a direct relationship between the goal(s) and the needs identified in the present levels. (Multiple goals may be identified for each principle. Please complete a new sheet for each goal.) Prior notice/parent consent will be obtained for every evaluation area administered to a student.				
Short Term Objectives: Include the specific measurable results that will be accomplished and the criteria that will be used to measure the results.	Timeline for Completion	Person(s) Responsible	6 month progress Record date objective is met	12 month progress Record date objective is met
1. What will the district do to improve? By February 15, 2003 all evaluators will be informed they can administer only evaluations in the areas that parental consent was received. What data will be given to OSE to verify this objective? Documentation of how the evaluators were informed, the date individuals were given the information and the number of evaluators that were informed of this requirement will be submitted in the 6 month progress report to OSE.	February 15, 2003	Administrator	November 20th 2002 <b style="color: red;">MET	

6 month reporting date 7/23/03
 12 month reporting date 1/23/04

Please explain the data (6 month) Held an in-service during early release time on Nov. 20 th , 2002 to address the issue of administering evaluations only in the areas that parental consent was received. Those in attendance include: all K-12 special education staff, both principals, the superintendent, and SPED Aides.				
2. What will the district do to improve? A copy of the prior notice/consent form will be given to “each” person responsible for administering an evaluation. The areas each individual is responsible for administering will be highlighted. What data will be given to OSE to verify this objective? The total number of initial and reevaluations conducted during two 6-month progress reporting periods. The % of evaluations administered with appropriate parental consent acquired.	January 30, 2004 Annually Thereafter	Special Education Teachers	November 20th May 14th MET	
Please explain the data (6 month) Held an inservice during early release to identify areas of responsibility. Those present included SPED staff and Administration. During the 6 month reporting period we had 5 initial and 3 reevaluations. 100% of the evaluation were administered with appropriate parental consent.				
3. What will the district do to improve? Special education teachers will cross check the evaluation areas listed on the prior notice/consent against the evaluation reports/protocols administered. Consent must be acquired for 100% of the evaluations administered during the 6 month progress reporting period. What data will be given to OSE to verify this objective? The total number of initial and reevaluations conducted during two 6-month progress reporting periods. The % of evaluations administered with appropriate parental consent acquired.	January 30, 2004	Special Education Teachers	May 14th	MET
Please explain the data (6 month) Evaluation areas listed on prior notice/consent were cross checked against evaluation reports/protocols administered. Again we had 5 initial and 3 reevaluations. 100% had the appropriate parental consent.				
Please explain the data (12 month)				

Principle: 5 – Individual Education Program				
Present levels: (Statement of present levels of performance that resulted in area of non-compliance) For each student beginning at age 14 or younger if determined appropriate by the placement committee, the IEP is to contain a statement of the transition service needs that focuses on the student's course of study such as participation in advanced-placement courses or a vocational education program. The course of study for transition age students did not indicate specific courses for electives in 5 of 6 files reviewed.				
Desired Outcome(s): Through systemic change, the district/agency will achieve these results for students with disabilities and their families. Transition plans developed for students will be a coordinated set of activities, reflecting student strengths and interests, to prepare them for post school activities.				
Measurable Goal: The district/agency determines what goals are appropriate given the areas of difficulty. There must be a direct relationship between the goal(s) and the needs identified in the present levels. (Multiple goals may be identified for each principle. Please complete a new sheet for each goal.) The course of study developed for transition age students will include specific classes/elective that link to their employment and living outcomes.				
Short Term Objectives: Include the specific measurable results that will be accomplished and the criteria that will be used to measure the results.	Timeline for Completion	Person(s) Responsible	6 month progress Record date objective is met	12 month progress Record date objective is met
1. What will the district do to improve? 100% of student's course of study will document specific classes/electives they are projected to take through the 12th grade. What data will be given to OSE to verify this objective? The number of students who turned 14 years old during the 6 month progress reporting period and the number of those students who had electives stated specifically in their course of study.	September 30, 2003	Special Education Teachers	December 1st	MET

6 month reporting date 7/23/03
12 month reporting date 1/23/04

<p>Please explain the data (6 month)</p> <p>No students turned 14 during the 6 month reporting period. All future IEP's of students turning 14 will include a course of study through the 12th grade. We had two students turn 13, but the IEP's occurred prior to the 6 month reporting period. These students will be included in the 12 month report.</p>				
<p>Please explain the data (12 month)</p> <p>We had 3 students turn 13 during the current reporting period. All had detailed courses of study through their senior year.</p>				
<p>2. What will the district do to improve?</p> <p>As each student's annual review comes due, the district will revise the students course of study to include specific classes/electives that link to the students employment and living outcomes.</p> <p>What data will be given to OSE to verify this objective?</p> <p>The number of annual IEPs updated with a specific course of study for a 1 year annual review cycle.</p>	<p>January 30, 2004</p> <p>Annually Thereafter</p>	<p>Special Education Teachers</p>	<p>December 1st</p>	<p>MET</p>
<p>Please explain the data (6 month)</p> <p>As stated no students turned 14 during the reporting period. We did however have 5 students who were between the ages of 13 and 21 that had IEP meetings during the 6 month window. 4 of the 5 IEP's had a specific course of study. The student that did not is an out of district placement and I will meeting with them in early September to clarify this issue.</p>				
<p>Please explain the data (12 month)</p> <p>All students currently on IEP's have been updated with specific courses of study. The out of district placement has also been updated to include a specific course of study.</p>				

Principle: 5 – Individual Education Program

Present levels: (Statement of present levels of performance that resulted in area of non-compliance)

Each student's individualized education program shall include the projected date for the beginning of the services and modifications the anticipated frequency, location, and duration of those services and modifications. In 7 of 16 files reviewed, the statement, "these modifications will be used on a daily basis as needed" was documented in the students IEP.

Desired Outcome(s): Through systemic change, the district/agency will achieve these results for students with disabilities and their families.

Individual education program plans will contain all required content.

6 month reporting date 7/23/03
12 month reporting date 1/23/04

Measurable Goal: The district/agency determines what goals are appropriate given the areas of difficulty. There must be a direct relationship between the goal(s) and the needs identified in the present levels. (Multiple goals may be identified for each principle. Please complete a new sheet for each goal.)				
The anticipated frequency, location, and duration of services and modifications will be specifically documented in all students IEPs.				
Short Term Objectives: Include the specific measurable results that will be accomplished and the criteria that will be used to measure the results.	Timeline for Completion	Person(s) Responsible	6 month progress Record date objective is met	12 month progress Record date objective is met
1. What will the district do to improve? District staff will receive training on modifications and how to document modifications in the IEP. What data will be given to OSE to verify this objective? The total number of district staff who received training.	May 31, 2003	District Administration	August 20th Staff in-service	MET
Please explain the data (6 month) This will be part of the staff in-service in August. All staff will receive training, this would be a total of 41 staff.				
Please explain the data (12 month) All staff attended an inservice by the NE Cooperative where they trained the personnel on modifications.				
2. What will the district do to improve? The phrase “as needed” will be omitted from 100% of future IEPs and replaced with the appropriate frequency for each modification required by the student. What data will be given to OSE to verify this objective? The total number of IEPs written during two 6 month review periods that documented the appropriate frequency for each modification required by the student.	January 30, 2004 Annually Thereafter	Special Education Teachers	November 20 th	MET
Please explain the data (6 month) Held an in-service during early release. Those present: SPED staff, and administration. The phrase “as needed” will be removed from all future IEP’s and replaced with the appropriate frequency. A spot check was conducted and 100% of the 10 IEP’s checked had the appropriate frequency for each modification.				
Please explain the data (12 month)				